

# FLEET SERVICES

ACCOUNT: ABC, INC.  
DEPARTMENT: SALES

CLOSING DATE: 02-28-2008

ACCOUNT NO: 045X-00-234567-3

DELIVER TO:  
SARAH SMITH  
ABC, INC.  
123 MAIN STREET  
ANYTOWN, USA

## Exception Report

DRIVER	LOCATION	DATE	TIME	ODOMETER	PRODUCT	GALLONS	COST/ GAL	COST/ TRANS	MPG	CODE*
<b>VEHICLE CARD NO: 0004</b>										
<b>CUSTOMER ID: 0467A</b>										
<b>VEHICLE DESCRIPTION: 2004 MINI-VAN</b>										
SMITH, J	90 001 353	02-03-08	16:57	108514	UNL	17.410	3.119	54.30	18.7	C
LOPES, K	90 001 353	02-09-08	21:28	109162	UNL	17.197	3.119	53.64	18.8	H
WATSON, P	85 013 771	02-27-08	15:24	110384	SUP	14.561	3.539	51.53		FT
<b>TOTAL EXCEPTIONS:</b>						49.168		159.47		
<b>VEHICLE CARD NO: 0005</b>										
<b>CUSTOMER ID: 0465A</b>										
<b>VEHICLE DESCRIPTION: 2002 TRUCK</b>										
SMITH, J	83 013 335	02-02-08	10:45	100	SUP	11.050	3.319	36.67		FT, C
CONNOR, S	90 001 353	02-04-08	15:50	1759	UNL	16.893	3.119	52.69		D
<b>TOTAL EXCEPTIONS:</b>						27.943		89.36		
<b>SALES TOTAL EXCEPTIONS:</b>										5

Totaled by department

Use this report to focus on exceptions to your fueling policy

Choose from a wide variety of exceptions

\*CODES: C = Cost per transaction      FT = Fuel Type      H = Hours      P = Price per gallon      T = No. of transactions per day  
D = Day      G = Gallons Per Transaction      MG = Gallons per Month      S = State

# FLEET SERVICES

ACCOUNT: ABC, INC.

CLOSING DATE: 02-28-2008

ACCOUNT NO: 045X-00-234567-3

DELIVER TO:  
SARAH SMITH  
ABC, INC.  
123 MAIN STREET  
ANYTOWN, USA

## Exception Summary

<u>CODE</u>	<u>DESCRIPTION</u>	<u>NO OF EXCEPTIONS</u>	<u>GALLONS</u>	<u>COST/GALLON</u>	<u>COST OF TRANSACTIONS</u>
C	Cost per transaction	2	32.75	3.539	115.90
D	Day	5	90.80	3.139	285.02
FT	Fuel Type	2	34.61	3.539	122.48
H	Hours	2	26.54	3.119	82.78
T	Number of transactions per day	1	47.88	3.339	159.87
<b>TOTALS</b>		<b>12</b>			

  

<u>BRAND</u>	<u>LOCATION</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>	<u># OF TRANSACTIONS</u>	<u>GALLONS</u>	<u>COST OF TRANSACTION</u>
CITGO	83 059 350	1202 ROUTE 22	PHILLIPSBURG	NJ	08865	2	31.888	102.65
GETTY	30 688 001	615 WASHINGTON GDNS	WASHINGTON	NJ	07882	2	36.129	116.30
TEXACO	26 244 001	ROUTE 202S	RINGOES	NJ	08851	2	30.760	99.02
SHELL	88 023 557	SOUTH & LELAND	PLAINFIELD	NJ	07062	3	47.147	151.77
<b>TOTALS</b>						<b>9</b>	<b>145.924</b>	<b>469.74</b>

  

**VEHICLES NOT FUELING**

<u>VEHICLE CARD NO</u>	<u>CUSTOMER ID</u>	<u>DESCRIPTION</u>
0114	0465A	07 MINI-VAN
0117	0469A	07 MINI-VAN
<b>TOTAL VEHICLES : 2</b>		

# FLEET SERVICES

ACCOUNT: ABC, INC.

CLOSING DATE: 02-28-2008

ACCOUNT NO: 045X-00-234567-3

**DELIVER TO:**  
SARAH SMITH  
ABC, INC.  
123 MAIN STREET  
ANYTOWN, USA

## Exception Summary

DRIVERS ADDED			DRIVERS TERMINATED		
SMITH, RICHARD D. BROWN, JANE F.			ROBBINS, TED J. JOHNSON, SAM		
<b>TOTAL : 2</b>			<b>TOTAL: 2</b>		
VEHICLES ADDED			VEHICLES TERMINATED		
<u>VEHICLE CARD NO</u>	<u>CUSTOMER ID</u>	<u>VEHICLE DESCRIPTION</u>	<u>VEHICLE CARD NO</u>	<u>CUSTOMER ID</u>	<u>VEHICLE DESCRIPTION</u>
0013	0472A	2006 MINI-VAN	0012	0470A	06 MINI-VAN
0021	0457A	2006 MINI-VAN	0007	0469A	06 MINI-VAN
0020	0456A	2006 MINI-VAN	0001	0465A	06 MINI-VAN
<b>TOTAL: 3</b>			<b>TOTAL: 3</b>		

# FLEET SERVICES

ACCOUNT: ABC, INC.  
DEPARTMENT: SALES

CLOSING DATE: 02-28-2008

ACCOUNT NO: 045X-00-234567-3

DELIVER TO:  
SARAH SMITH  
ABC, INC.  
123 MAIN STREET  
ANYTOWN, USA

## Vehicle Analysis Report

Monitor miles driven between fill-ups

VEHICLE CARD NO	CUSTOMER ID	VEHICLE DESCRIPTION	PLATE
0004	0467A	2008 TRUCK	NJXM72VL

LOCATION	DATE	TIME	DRIVER	ODOMETER	PRODUCT	GALLONS	COST/GAL	COST/TRANS	COST/MILE	MPG	CODE*
<b>PREVIOUS ODOMETER</b>				107825	<b>Reduce costs by monitoring fuel type</b>						
85 013 335	02-02-08	10:45	CONNOR, S	108165	UNL	18.125	3.119	56.53	0.166	18.8	
90 001 353	02-03-08	16:57	SMITH, J	108514	UNL	18.659	3.119	58.20	0.167	18.7	E
85 013 771	02-07-08	02:33	CONNOR, S	108839	E85	17.410	3.099	53.95	0.166	18.7	
90 001 353	02-09-08	21:28	LOPES, K	109162	UNL	17.197	3.139	53.98	0.167	18.8	E
26 244 001	02-12-08	08:34	CONNOR, S	109487	UNL	14.561	3.199	46.58	0.143	22.3	M
85 013 771	02-15-08	13:28	SMITH, J	109772	UNL	18.043	3.199	57.72	0.202	15.8	
85 013 771	02-22-08	13:18	CONNOR, S	110074	UNL	16.142	3.339	53.90	0.178	18.7	
85 013 771	02-27-08	15:24	WATSON, P	110384	SUP	16.681	3.539	59.03	0.190	18.6	E
<b>TOTAL FUEL</b>				PERIOD	2559						
				Y-T-D	4871	136.818	3.219	439.89	0.172	18.7	
						233.222	3.159	734.62	0.150	18.2	
<b>NON-FUEL TRANSACTIONS</b>											
85 013 771	02-15-08	13:28	SMITH, J	109772	FOO			2.75			
26 244 001	02-27-08	15:24	WATSON, P	110384	OIL			3.22			
<b>TOTAL NON-FUEL</b>				PERIOD				5.97			
				Y-T-D				12.34			
<b>TOTAL PURCHASES</b>				PERIOD				445.86			
				Y-T-D				746.96			

Identify, by name, who made each purchase

See exact date, time and location of each purchase

Summarize expenses by reporting period and your fiscal year

Track vehicle efficiency at a glance

Exceptions are flagged for quick reference

Easily detect unauthorized purchases, or restrict card to fuel only

\*CODES: E = Exception Report      M = Manual Transaction      OM = Onsite Mobile      PS = Private Site      TS = Terminal Site

# FLEET SERVICES

ACCOUNT: ABC, INC.

CLOSING DATE: 02-28-2008

ACCOUNT NO: 045X-00-234567-3

DELIVER TO:  
SARAH SMITH  
ABC, INC.  
123 MAIN STREET  
ANYTOWN, USA

## Site Summary

LOCATION	BRAND	ADDRESS	CITY	STATE	ZIP CODE	NO. OF TRANS	GALLONS	FUEL PURCHASES	NON-FUEL PURCHASES	TOTAL PURCHASES
83 059 350	BRAND A	1202 ROUTE 22	PHILLIPSBURG	NJ	08865	2	31.888	102.65	0.00	102.65
88 023 557	BRAND B	SOUTH & LELAND	PLAINFIELD	NJ	07062	3	47.147	151.77	0.00	151.77
98 001 073	BRAND C	245 BURTNMILLS RD	PLUCKEMIN	NJ	07978	1	11.949	42.29	38.73	81.02
26 244 001	BRAND D	ROUTE 202S	RINGOES	NJ	08851	2	30.760	99.02	3.22	102.24
90 001 353	BRAND E	200 W. PASSAIC ST	ROCHELLE PARK	NJ	07662	4	67.563	217.49	9.51	227.00
85 017 842	BRAND X	1927 BARTLE AVE	SCOTCH PLAINS	NJ	07076	2	29.900	96.25	0.00	96.25
72 001 014	BRAND Y	280 HWY 2020	SOMERVILLE	NJ	08876	3	46.787	150.61	0.00	150.61
20 001 444	BRAND D	900 RT 22 & MERCER S	SOMERVILLE	NJ	08876	2	34.480	110.99	0.00	110.99
88 004 390	BRAND B	MOUNTAIN & SPRNGFLD	SPRINGFIELD	NJ	07081	3	46.271	148.95	0.00	148.95
85 013 771	BRAND X	MORRIS & SALEN AVE	UNION	NJ	07083	7	125.229	403.11	26.96	430.07
97 013 565	BRAND Z	672 RINGWOOD AVE	WANAQUE	NJ	07465	1	17.336	61.35	0.00	61.35
30 688 001	BRAND F	615 WASHINGTON GDNS	WASHINGTON	NJ	07882	2	36.129	116.30	0.00	116.30
85 013 335	BRAND X	421 CENTRAL AVE	WESTFIELD	NJ	07090	4	66.808	215.05	0.00	215.05
90 001 377	BRAND E	3548 HWY. 22	WHITEHOUSE	NJ	08888	2	37.604	121.05	0.00	121.05
85 013 919	BRAND X	ROUTE 22W	WHITEHOUSE STATION	NJ	08889	3	56.320	181.29	0.00	181.29
TF 001 001	NETCOST	FOR DETAILS CALL	(866) 852-3252	IL	60107	1	1.000	0.00	243.22	243.22
			<b>TOTAL</b>			<b>40</b>	<b>702.075</b>	<b>2218.17</b>	<b>321.64</b>	<b>2539.81</b>

# FLEET SERVICES

ACCOUNT: ABC, INC.

CLOSING DATE: 02-28-2008

ACCOUNT NO: 045X-00-234567-3

DELIVER TO:  
SARAH SMITH  
ABC, INC.  
123 MAIN STREET  
ANYTOWN, USA

## Financial Summary - Current Period

DEPARTMENT	TYPE OF TRANSACTION	PRODUCT	NO. OF TRANS	MILES	GALLONS	COST	AVG COST/ MILE	AVG COST/ GAL	AVG MPG
ADMIN	RETAIL FUEL	UNL	9		172.896	556.55		3.219	
		DSL	7		179.700	601.82		3.349	
	TOTAL FUEL		16		352.596	1158.37		3.284	
	NON-FUEL	MOTOR OIL	3			28.95			
	ANCILLARY	OTHER CARD REPLACEMENT	2 2			9.78 4.00			
<b>DEPT TOTAL</b>			<b>23</b>		<b>352.596</b>	<b>1201.10</b>		<b>3.284</b>	
SALES	RETAIL FUEL	UNL	12		243.581	788.96		3.239	
		SUP	1		11.050	39.11		3.539	
	TOTAL FUEL		13		254.631	828.07		3.389	
	NON-FUEL	GLAS SVC	1			243.22			
		OIL CHG	1			24.21			
		FOOD	3			12.26			
	ANCILLARY	OIL CARD REPLACEMENT	1 1			3.22 2.00			
<b>DEPT TOTAL</b>			<b>20</b>		<b>254.631</b>	<b>1112.98</b>		<b>3.389</b>	
	ANCILLARY	MONTHLY CARD FEES				20.00			
<b>ACCOUNT TOTAL</b>			<b>43</b>		<b>607.227</b>	<b>2334.08</b>		<b>3.337</b>	
*** FOR MILEAGE INFORMATION PLEASE REFER TO YOUR VEHICLE ANALYSIS REPORT ***									

# FLEET SERVICES

ACCOUNT: ABC, INC.

CLOSING DATE: 02-28-2008

ACCOUNT NO: 045X-00-234567-3

DELIVER TO:  
SARAH SMITH  
ABC, INC.  
123 MAIN STREET  
ANYTOWN, USA

## Financial Summary - Year to Date

DEPARTMENT	TYPE OF TRANSACTION	PRODUCT	NO. OF TRANS	MILES	GALLONS	COST	AVG COST/ MILE	AVG COST/ GAL	AVG MPG
ADMIN	RETAIL FUEL	UNL	18		345.792	1075.07		3.109	
		DSL	14		359.400	1149.72		3.199	
	TOTAL FUEL		32		705.192	2224.79		3.154	
	NON-FUEL	MOTOR OIL	6			57.90			
	ANCILLARY	OTHER CARD REPLACEMENT	4 4			19.56 8.00			
<b>DEPT TOTAL</b>			<b>46</b>		<b>705.192</b>	<b>2310.25</b>		<b>3.154</b>	
SALES	RETAIL FUEL	UNL	18		357.186	1111.92		3.113	
		DSL	6		129.976	416.05		3.201	
		SUP	2		22.100	73.79		3.339	
	TOTAL FUEL		26		509.262	1601.76		3.218	
	NON-FUEL	GLAS SVC	1			243.22			
	ANCILLARY	MOTOR OIL	3			41.68			
		FOOD CARD REPLACEMENT	6 2			24.52 4.00			
<b>DEPT TOTAL</b>			<b>38</b>		<b>509.262</b>	<b>1915.18</b>		<b>3.218</b>	
	ANCILLARY	MONTHLY CARD FEES				40.00			
<b>ACCOUNT TOTAL</b>			<b>84</b>		<b>1214.454</b>	<b>4265.43</b>		<b>3.186</b>	
*** FOR MILEAGE INFORMATION PLEASE REFER TO YOUR VEHICLE ANALYSIS REPORT ***									

# FLEET SERVICES

ACCOUNT: ABC, INC.

CLOSING DATE: 02-28-2008

ACCOUNT NO: 045X-00-234567-3

DELIVER TO:  
SARAH SMITH  
ABC, INC.  
123 MAIN STREET  
ANYTOWN, USA

## Financial Summary - Department Totals

DEPARTMENT	CURRENT PERIOD				YEAR TO DATE			
	FUEL	NON-FUEL	ANCILLARY	TOTAL	FUEL	NON-FUEL	ANCILLARY	TOTAL
ADMIN	1158.37	38.73	4.00	1201.10	2224.79	77.46	8.00	2310.25
SALES	828.07	282.91	2.00	1112.98	1601.76	309.42	4.00	1915.18
MONTHLY CARD FEES			20.00	20.00			40.00	40.00
<b>ACCOUNT TOTAL</b>	<b>1986.44</b>	<b>321.64</b>	<b>26.00</b>	<b>2334.08</b>	<b>3826.55</b>	<b>386.88</b>	<b>52.00</b>	<b>4265.43</b>
<b>CARD ACTIVITY</b>	<b>TOTAL</b>	<b>ACTIVE</b>	<b>% ACTIVE</b>					
CURRENT PERIOD	50	45	90.0%					
PREVIOUS PERIOD	50	40	80.0%					